

SECTION L – INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

The following information is specific to this solicitation and is provided to supplement and/or complete the associated ITEMS presented at the SECTION L website at <http://rcb.cancer.gov/rcb-internet/wkf/sectionl.pdf>.

I. General Information

Item 2: Alternate I, of FAR Clause 52.215-1, INSTRUCTIONS TO OFFERORS-COMPETITIVE ACQUISITION, is applicable to this solicitation.

Item 8: NAICS CODE AND SIZE STANDARD:

Note: The following information is to be used by the offeror in preparing its Representations and Certifications (See Section K of this RFP), specifically in completing the provision entitled, SMALL BUSINESS PROGRAM REPRESENTATION, FAR Clause 52.219-1.

- (1) The NAICS Code is: 541710
- (2) The small business size standard is 500 employees. See Footnote #11.

Item 11: TYPE OF CONTRACT AND NUMBER OF AWARD(S)

It is anticipated that one award will be made for this solicitation and that the award will be made on or about August 1, 2003.

It is anticipated that the award from this solicitation will be a multiple-year Cost-Reimbursement type Completion contract with a Period of Performance of 5-years, and that incremental funding will be used. [See Section L, PART IV-Business Proposal Instructions.]

Item 14: LEVEL OF EFFORT

The Government's requirement for the work set forth in the Statement of Work of this solicitation is **74,460** direct labor hours. It is estimated that the labor hours are constituted as specified below and will be expended approximately as follows:

Labor Hours

Labor Category	Year 1	Year 2	Year 3	Year 4	Year 5
Principal Investigator	2080	2080	2080	2080	2080
Psychologist	2080	2080	2080	2080	2080
Psychometrician	2080	2080	2080	2080	2080
Administrative Asst.	1040	1040	1040	1040	1040
Statistician	166	166	166	166	166
TOTAL	74,460	74,460	74,460	74,460	74,460

Item 16: COMPARATIVE IMPORTANCE OF PROPOSALS

You are advised that paramount consideration shall be given to the evaluation of technical proposals. All evaluation factors other than cost or price, when combined, are significantly more important than cost or price. The relative importance of the evaluation factors is specified in SECTION M of this solicitation. However, the Government reserves the right to make an award to the best advantage of the Government, cost and other factors considered.

Item 20: LATE PROPOSALS AND REVISIONS, HHSAR 352.215-70 is applicable to this solicitation.

II. General Instructions

In addition to the Items included below, a listing of EQUIPMENT TO BE PROVIDED BY THE GOVERNMENT may be found at the link highlighted in blue.

Item 23: Potential Award Without Discussions is applicable to this solicitation.

Item 29: Sharing Research Data is applicable to this solicitation

Item 32: Small Business Subcontracting Plan is applicable to this solicitation and the following information is provided to supplement this item to assist in proposal preparation:

The anticipated minimum subcontracting goals for this RFP are as follows:

___% for Small Business; ___% for Small Disadvantaged Business; ___% for Women-Owned Small Business; ___% for HUBZone Small Business; and ___% for Veteran-Owned Small Business and Service-Disabled Veteran-Owned Small Business.

Item 36: Salary Rate Limitation in Fiscal Year 2003 is applicable to this solicitation.

Item 39: Past Performance Information is applicable to this solicitation and the following information is provided to supplement this item to assist in proposal preparation:

Past Performance information shall be submitted as part of the Business proposal.

A list of the last three (3) contracts completed during the past three (3) years and all contracts currently in process that are similar in nature to the solicitation work scope.

Item 49: Solicitation Provisions Incorporated by Reference: The following provisions are applicable to this solicitation.

Submission of Offers in the English Language, FAR Clause 52.214-34, (April 1991).

Submission of Offers in U.S. Currency, FAR Clause 52.214-35, (April 1991).

Facsimile Proposals, FAR Clause 52.215-5, (October 1997).

Facilities Capital Cost of Money, FAR Clause 52.215-16, (October 1997).

Order of Precedence-Uniform Contract Format, FAR Clause 52.215-8, (October 1997).

Preaward On-Site Equal Opportunity Compliance Evaluation, (Over \$10,000,000), FAR Clause 52.222-24, (February 1999).

Notice of Requirement for Affirmative Action to Ensure Equal Employment Opportunity for Construction, FAR 52.222023, (February 1999).

Preparation of Proposals-Construction, FAR Clause 52.236-28, (October 1997).

III. Technical Proposal Instructions

Item 51: **Project Objectives, NIH-1688-1**, is applicable to this solicitation.

IV. Business Proposal Instructions

Item 56: **Proposal Cover Sheet** is applicable to this solicitation.

Item 57: **Information Other than Cost or Pricing Data** is applicable to this solicitation.

- ☒ This information may be submitted in the offeror's own format.
- ☐ This information shall be submitted in the following format:

Item 58: **Level of Detail-Cost Information** is applicable to this solicitation.

The information required for this solicitation is supplemented and/or changed as follows:

Item 59: **Cost and Pricing Data** is applicable to this solicitation.

Subparagraph 3. Formats for Submission of Line Item Summaries:

- ☒ The format specified in SECTION L at <http://rcb.cancer.gov/rcb-internet/wkf/sectionl.pdf> is applicable to this solicitation.
- ☐ The following format shall be used in lieu of the one specified in SECTION L at <http://rcb.cancer.gov/rcb-internet/wkf/sectionl.pdf> :*

*It is noted that the format specified above is also applicable to Alternate I, of FAR Clause 52.215-20, Requirements for Cost or Pricing Data or Information Other Than Cost or Pricing Data.

Item 60: **Requirements for Cost or Pricing Data or Information Other than Cost and Pricing Data, FAR Clause 52.215-20**, is applicable to this solicitation.

Item 61: **Total Compensation Plan – Instructions** is applicable to this solicitation.

Item 64: **Royalties** is applicable to this solicitation.

Item 65: **Incremental Funding** is applicable to this solicitation.

Item 67: **Certification of Visas for Non-U.S. Citizens** is applicable to this solicitation.